



MEMORANDUM

TO: Judicial and Legal Community

FROM: Wendy Lamar, Senior Legal Analyst
AOC, Legal Services and Appellate Court Support
Court Services Division (CSD)

DATE: November 19, 2021

RE: Protection Order Forms Summary of Changes – Service and Remote Hearings

The Washington Pattern Forms Committee has created new and updated protection-order forms based on the [Laws of 2021, ch. 215, §§18 and 25\(E2SHB 1320\)](#) and user feedback. The forms were also updated to improve accuracy and increase clarity of the form information.

The existing Order for Service of Summons by Mail forms have been updated and combined into PO 025 Order to Allow Service by Mail. This form replaces SA9_060 and VA9_060. The Order for Service of Summons by Publication has also been updated and combined into PO 026 Order for Service of Summons by Publication. This form replaces SA9_020, VA9_020, and DV9_020. The Law Enforcement Information Sheet (LEIS), WPF All Cases 01.0400, has been updated also. One new form has been created: PORHA Remote Hearing Attachment.

The following forms will be removed from the Administrative Office of the Courts forms website by November 30, 2021: SA 9.060, VA 9.060, SA 9.020, VA 9.020, DV 9.020.

Form	Description of Changes
PO 025 Order to Allow Service by Mail	This is a new form that replaces SA 9.060 and VA 9.060.
PO 026 Order for Service of Summons by Publication	This is a new form that replaces SA 9.020, VA 9.020, and DV 9.020.

PORHA Remote Hearing Attachment	This is a new form.						
WPF All Cases 01.0400 Law Enforce- ment Information Sheet	<p>Instruction Caption</p> <p>Changed from:</p> <p>This completed form is required by law enforcement. This information is necessary to serve, enforce, and enter your order into the statewide law enforcement computer. Fill in the following information as completely as possible.</p> <p>To:</p> <p><u>Law enforcement needs this form to serve the restrained person and enforce the order if it is violated. They also need it to make sure other courts and law enforcement agencies know about your order. Please fill in as much information as you can. If any information changes, please fill out another copy and give it to the court.</u></p> <p>Type of Case</p> <p>Removed: non-parental Custody and added <u>Parenting Plan</u>.</p> <p>Restrained Person:</p> <p>Moved Nickname and Relationship to second line of this section. Added <u>Alias/AKA ("Also known as")</u> to Nickname.</p> <p>Moved Date of Birth to first line of this section and added <u>(if DOB unknown give age range)</u>.</p> <p>Added <u>(voice)</u> to phone.</p> <p>Changed Yes or No to <u><input type="checkbox"/> No <input type="checkbox"/> Yes</u> to Interpreter.</p> <p>Added</p> <table border="1" data-bbox="412 1478 1412 1787"> <tr> <td data-bbox="412 1478 727 1787" rowspan="5"> <p><u>Where can the restrained person be served?</u> <i>List all known contact information.</i></p> </td> <td data-bbox="727 1478 1412 1549"> Last Known Address. Street: City: State: Zip: </td> </tr> <tr> <td data-bbox="727 1549 1412 1606"> Cell number (text): </td> </tr> <tr> <td data-bbox="727 1606 1412 1663"> Email: </td> </tr> <tr> <td data-bbox="727 1663 1412 1734"> Social Media Account/s & User Name/s: </td> </tr> <tr> <td data-bbox="727 1734 1412 1787"> Other: </td> </tr> </table> <p>And moved Last Known Address and Email to this subsection.</p> <p>Added <u><input type="checkbox"/> Threats to "suicide by cop" and Concealed Pistol License: <input type="checkbox"/> Yes <input type="checkbox"/> No</u> to Hazard Information.</p>	<p><u>Where can the restrained person be served?</u> <i>List all known contact information.</i></p>	Last Known Address. Street: City: State: Zip:	Cell number (text):	Email:	Social Media Account/s & User Name/s:	Other:
<p><u>Where can the restrained person be served?</u> <i>List all known contact information.</i></p>	Last Known Address. Street: City: State: Zip:						
	Cell number (text):						
	Email:						
	Social Media Account/s & User Name/s:						
	Other:						

Added checkboxes to Current Status and removed the instruction (Circle Yes, No or N/A.):

Is the restrained person a current or former cohabitant as an intimate partner? **Yes** **No**

Are you and the restrained person living together now? **Yes** **No**

Does the restrained person know they may be moved out of the home? **Yes** **No** **N/A**

Does the restrained person know you are trying to get this order? **Yes** **No**

Is the restrained person likely to react violently when served? **Yes** **No**

Protected Person's Information

Moved Interpreter to the line above and changed the answer order to **No** **Yes**

Minor's Information

Added this instruction: For relationship, use terms such as child, grandchild, stepchild, nephew, or none.

Combined the two lists:

1	Name: First Middle Last		
	Birth Date	Sex	Race
	Relationship to Protected Person:		Relationship to Restrained Person:
2	Name: First Middle Last		
	Birth Date	Sex	Race
	Relationship to Protected Person:		Relationship to Restrained Person:
3	Name: First Middle Last		
	Birth Date	Sex	Race
	Relationship to Protected Person:		Relationship to Restrained Person:
4	Name: First Middle Last		
	Birth Date	Sex	Race

		Relationship to Protected Person:	Relationship to Restrained Person:
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The protection order forms are located on the AOC List of All Forms webpage at: <http://www.courts.wa.gov/forms/?fa=forms.static&staticID=14>.

The following forms will be removed from the Washington Courts Forms website.

Form Number	Form Title
SA 9.060	Order for Service of Summons by Mail
VA 9.060	Order for Service of Summons by Mail
SA 9.020	Order for Service of Summons by Publication
VA 9.020	Order for Service of Summons by Publication
DV 9.020	Order for Service of Summons by Publication

To provide feedback about this Summary of Changes or any of our court forms, please complete the online form available at: <http://www.courts.wa.gov/forms/?fa=forms.formsComments>.